

No. Bei/Prop/881/01/2018
भारतीय दूतावास/Embassy of India
बेरुत/Beirut

Date : 11.09.2023

Notice Inviting Tender (NIT)

for supply of furniture items for Embassy Residence.

Sealed Tenders are invited for supply of furniture items for Embassy Residence (Embassy of India, Beirut). Sealed bids can be sent to Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O Box Nos. 113-5240. Tender documents may be downloaded from website www.indianembassybeirut.gov.in and e-publishing portal of Government of India at <https://eprocure.gov.in>

Head of Chancery
Embassy of India, Beirut, Lebanon



Embassy of India

Beirut

NOTICE INVITING TENDER

for supply of furniture items for Embassy Residence

(Embassy of India, Beirut, Lebanon).

No. Bei/Prop/881/01/2018

Last date for Submission of bids

3rd October, 2023 Up to 1630 hrs (Beirut Time)

Date of Opening Bid(s)

4th October, 2023 at 1630 hrs (Beirut Time)

No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut
P.O.Box Nos. 113-5240, Beirut (Lebanon)

Tel:- 00-961-1-735922, 738418, 741270

Invitation for Bids

Introduction and Issuer:

Embassy of India in Beirut requests for proposals for supply of furniture items of **good & heavy quality, with solid wood and durable for a long life of more than 15 years** mentioned under the Scope of Work, from companies/vendors based in Lebanon with experience in supply of furniture items.

1. Scope of Work:

1.1

Sr. No.	Furniture item details	Color	Size	Qty	Remarks
1.	Wooden Hanging Almira (wardrobe)	Brown & Golden	10x8 feet approx	One	Good & heavy quality, with solid wood and durable for a long life of more than 15 years.
2.	Wooden showcase with design.	Brown & Golden	6x8 feet approx	One	
3.	Solid Wooden base Sofa Set (3+3 seater) with design	Brown & Golden	3+3 Seater	One set	
4.	Solid Wooden base easy sofa chairs with design.	Brown & Golden	1 Seater	Two	
5.	Centre Table with glass top	Brown & Golden	2.5x4 feet approx	One	
6.	Two side tables	Brown & Golden	2x2 feet approx	Two	

1.2 For more details kindly contact the Embassy.

2. Eligibility criteria for bidders:

2.1 The applicant/company should have valid VAT registration under a competent local authority.

2.2 The applicant/company should be in operation for more than three years.

2.3 The applicant/company should not be black listed by Embassy of India or any agency/entity of Government of India or State governments in India.

2.4 One applicant/company may only submit one proposal. If a company submits more than one proposal, such proposals shall be disqualified.

2.5 The bidder shall furnish a Bid Security Declaration [**Annexure-III**] to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before deadline specified in the request for bid document, the bidder will be suspended for a period of 02 years.

3. Submission of Bids:

- 3.1** Bids should be in English language. The offer in the financial bid should be written in English and price should be written in both figures and words. The relevant supporting documents must be enclosed.
- 3.2** Envelopes of bids should be sealed. It should be superscripted at the bottom left corner with Full name, Postal address, fax, email, telephone number of the bidder.
- 3.3** The sealed quotation shall be submitted to the **Head of Chancery (HOC), Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O.Box Nos. 113-5240.**
- 3.4** The bids may be submitted by hand in person or by courier. Tenders by “Fax/email” shall **not** be accepted.
- 3.5** Tenders received after the closing date and time as prescribed in the tender notice shall **NOT** be accepted under any circumstances.
- 3.6** The bid(s) will be opened on **4th October, 2023 at 1630 hrs** at the **Embassy of India Beirut.**
- 3.7** For site visit please contact **Mr. Jitendra Kumar, Property Assistant, Phone 0961-76968339, Email- adm2.beirut@mea.gov.in**

4. Selection Procedure:

Bids will be opened by a Constituted Committee which will screen them for eligibility as per the eligibility criteria enumerated at point 2 above. After due evaluation of the bids, the Embassy will award the contract to the lowest evaluated responsive bidder(s) for individual item(s).

5. Validity of Bids:

- 5.1** The bids and quoted rates must be valid for a period of **180 days** from the date of opening the bids. The overall offer for the assignment and tenderer quoted shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
- 5.2** In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected. The tendere should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

6. Delivery and installation:

The Furniture items should be delivered within 3 weeks from the date of finalizing the Order. All the aspects of safe delivery and installation shall be the exclusive responsibility of the supplier. The financial bid should be inclusive of the cost of transportation, installation and commissioning.

7. Financial Bid:

The rates should be quoted in USD (\$) inclusive of all the essential charges in the prescribed format (**Annexure -II**) with complete description.

8. Payment Terms:

Payment shall be released against bill/tax invoice only after completion of work.

9. Liquidated Damages:

Embassy of India, Beirut reserves the right to levy penalty of @ 0.5% of contract value per week of delay beyond the scheduled date of completion of project subject to maximum penalty of 10% of the order value.

10. Special Condition of Contract:

- 10.1 Jurisdiction:** The disputes, legal matters, court matters, if any shall be subject to jurisdiction as defined by Indian legal system only;
- 10.2 Arbitration:** All disputes of any kind arising out of service shall be referred by either party after issuance of 30 days of notice in writing to the other party clearly bringing out the nature of dispute to a single arbitrator acceptable to both parties;
- 10.3 Force Majeure:** Any shortfall in service or failure in fulfillment of obligations under contract due to *force majeure* like natural disasters of the nature of earthquake, floods, storm or man-made ones like war, civil strife shall be looked into in consideration of those extenuating circumstances by either side;
- 10.4 Embassy of India Beirut** reserves the right to reject or accept any or all of the bids without assigning any reasons.

PROFORMA TO BE FILLED UP AND SUBMITTED IN THE BID

1.	Name of the Bidder Company	
2.	Address of the Bidder Company	
3.	Contact details of the Bidding Company contact person (Name, designation, address, mobile no. & email)	
4.	Name of the Proprietor/Partners/Directors of the Company	
5.	Company's bank details- Name, address and Current Account number	
6.	Registration No. and incorporation particulars of the Agency/Company	
7.	Period of Bid validity	
8.	Any other information	

(Signature of the authorized signatory)

Dated _____

Name and address of the Agency/Company _____

Seal of the firm

TECHNICAL & FINANCIAL BID

Sr. No.	Furniture item details	Color	Size	Qty	Unite Price	Amount quoted in (USD)
1.	Wooden Hanging Almirah (wardrobe)	Brown & Golden	10x8 feet approx	One		
2.	Wooden showcase with design.	Brown & Golden	6x8 feet approx	One		
3.	Solid Wooden base Sofa Set (3+3 seater) with design	Brown & Golden	3+3 Seater	One set		
4.	Solid Wooden base easy sofa chairs with design.	Brown & Golden	1 Seater	Two		
5.	Centre Table with glass top	Brown & Golden	2.5x4 feet approx	One		
6.	Two side tables	Brown & Golden	2x2 feet approx	Two		
7.	Installation and Transportation Charges etc.					
8.	Sub total					
9.	VAT/ TAX					
10.	Total Cost= (In words)					

Declaration

I hereby certify that ***all furniture items are of good & heavy quality, with solid wood and are durable for a long life of more than 15 years.*** I hereby also certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case of non-submission of required documents, the bid shall stand rejected. No other charges would be payable by the Embassy.

(Signature of the authorized signatory)

Dated_____

Name and address of the Agency/Company_____

Seal of the firm

BID-SECURING DECLARATION

***Invitation to Bid/Request for Expression of Interest No.:-
BEI/PROP/881/02/2021 dated 11th September, 2023***

To,

The Embassy of India, Beirut

239, Ibrahim Abed Al Aal Street, Hamra,

Ras Beirut, P.O. Box No- 113-5240, Beirut, Lebanon

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any future contract with the Embassy of India, Beirut for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Clause 09 (Liquidated Damages) of the Tender Document, if I/we have committed any of the following actions:

(I) If I/we withdraw or modify our Bid during the period of validity.

(II) If I/we fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Tender Documents after having been notified of your acceptance of our Bid during the period of Bid validity .

(Signature of the authorized signatory)

Dated _____

Name and address of the Agency/Company _____

Seal of the firm